



CITY OF LEESBURG

GROWTH MANAGEMENT PLAN INTERGOVERNMENTAL COORDINATION ELEMENT

Ordinance #xxxxx

Exhibit A

Adopted xxxxxxxxx

Prepared For:

City of Leesburg
Community Development Department
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CHAPTER VII INTERGOVERNMENTAL COORDINATION ELEMENT

A. INTRODUCTION

The purpose of the Intergovernmental Coordination Element is to coordinate with Federal, State, and local governments by establishing policies and procedures for cooperation among these agencies. In order to provide for more efficient delivery of services to the City's citizenry, coordination between agencies is essential in ensuring consistency of, and eliminating redundancy in, these services. Mechanisms to meet this consistency requirement may include, but are not limited to the following methods:

- Intergovernmental agreements and memorandums of understanding,
- Joint planning and service agreements,
- Special legislation,
- Franchise Agreements,
- Technical Committees,
- Joint meetings and public hearings, and
- Work groups or governmental programs designed to further intergovernmental coordination.

In addition, the Intergovernmental Coordination Element can act as a catalyst for the implementation of objectives contained in the other elements of the Growth Management Plan. Defining and evaluating consistency within the Intergovernmental Coordination Element can identify deficiencies within and among the other elements in order to correct them.

Intergovernmental coordination is necessary to ensure the efficiency of public policy as well as to address the economic implications of public policy funding issues. The Intergovernmental Coordination Element can be used as a mechanism to provide direction to the City for future implementation of Federal, State, and Regional programs, grants and assistance.

B. INVENTORY OF INTERGOVERNMENTAL COORDINATION MECHANISMS

The following section provides an inventory of current intergovernmental coordination mechanisms between the City of Leesburg and Federal, State, Regional, and County agencies, as well as with adjacent jurisdictions, utilities, and other agencies. A list of these agencies, as well as their contact information, is provided in Table XI- 1.

1. Federal

The City of Leesburg must address Federal regulations and programs to ensure the most effective implementation of the objectives and policies in the Growth Management Plan. Numerous Federal programs are available to possibly aid the City of Leesburg in implementing the Growth Management Plan. The Federal Agencies that the City

coordinates with on a regular basis include the Environmental Protection Agency (EPA), the United States Army Corps of Engineers (ACOE), the Federal Emergency Management Agency (FEMA), the Department of Housing and Urban Development (HUD), the Federal Communications Commission (FCC), and the Federal Aviation Administration (FAA). These Federal Agencies and the coordination mechanisms are described below.

a. Environmental Protection Agency

The United States Environmental Protection Agency (EPA) is a Federal agency whose mission is to protect human health and to safeguard the natural environment including the air, water, and land upon which life depends. The EPA works closely with other Federal, State, and local governments and agencies to develop and enforce regulations under existing environmental laws. The EPA is responsible for researching and setting national standards for a variety of environmental programs and delegates to States responsibility for issuing permits and monitoring and enforcing compliance. Where national standards are not met, the EPA can issue sanctions and take other steps to assist the States in reaching the desired levels of environmental quality. The Agency also works with industries and all levels of government in a wide variety of voluntary pollution prevention programs and energy conservation efforts.

The EPA has aided the City of Leesburg in meeting the “zero” discharge regulation for the City’s wastewater treatment facility. Currently, the City’s wastewater facilities have little or no effect on adjacent natural resources. This is due to the “zero discharge” approach that is currently being achieved by the City’s wastewater program. Impacts on natural resources must be considered for the overall effects of improvements achieved by not only the City of Leesburg, but also for the sum of improvements achieved by all treatment facilities in the surrounding areas. This information is being gathered on a continuing basis by staff of the St. Johns River Water Management District (SJRWMD) and the Florida Department of Environmental Protection (FDEP), and results to date have shown significant reduction of contribution of nutrients to surface waters. The Leesburg Environmental Services Department is the office responsible for coordination with this agency.

b. United States Army Corps of Engineers

The US Army Corps of Engineers (ACOE) is a Federal agency organized geographically into eight (8) divisions in the United States and 41 subordinate districts throughout the United States, Asia, and Europe. The districts oversee project offices throughout the world. Divisions and districts are defined by watershed boundaries, rather than by State boundaries. The division of ACOE that serves the Leesburg area is the Jacksonville District. This District specializes in the planning, engineering, construction, and management of projects in Florida and the Antilles. The Jacksonville District is one of five districts in the South Atlantic

Division that is headquartered in Atlanta. The ACOE has jurisdictional and operational control over natural waterways and drainage-ways. Projects and responsibilities of the ACOE include the following:

- Disaster Response and Recovery
- Environmental Restoration
- Environmental Restoration of Formerly Used Defense Sites
- Flood Control
- Navigation
- Shore Protection and Restoration
- Support to the Military and Others
- Water Management

Several years ago, the City of Leesburg coordinated with the Army Corps of Engineers regarding canal dredging at the City marina. During such interactions, the City Engineer acts as a liaison with ACOE.

c. Federal Emergency Management Agency (FEMA)

The Federal Emergency Management Agency (FEMA) is an independent agency of the federal government, reporting to the President. Since its founding in 1979, FEMA's mission has been to reduce loss of life and property and protect our nation's critical infrastructure from all types of hazards through a comprehensive, risk-based, emergency management program of mitigation, preparedness, response, and recovery. The City of Leesburg is enrolled in the National Flood Insurance Program (NFIP) administered by the Federal Emergency Management Agency (FEMA). To participate, the City must enforce FEMA mandated flood elevations for construction of habitable structures.

d. Department of Housing and Urban Development

The Section 8 Program, which is a rental assistance program administered by the City, is a result of the United States Department of Housing and Urban Development Act of 1937. The Housing Choice Voucher Program is the Federal government's major program for assisting very low and low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market. Through this program, families are able to find their own housing, including single-family homes, townhouses, and apartments. These rental units must meet the minimum standards of health and safety, as determined by the Public Housing Authority (PHA). This program was transferred to Lake County on October 1, 2002.

e. Federal Communications Commission

The Federal Communications Commission (FCC) is an independent United States government agency, directly responsible to Congress. The FCC was established by the Communications Act of 1934 and is charged with regulating interstate and

international communications by radio, television, wire, satellite, and cable. The FCC's jurisdiction covers the 50 states, the District of Columbia, and U.S. possessions. The FCC provides services related to 911 and area codes.

f. Federal Aviation Administration

The Federal Aviation Authority (FAA) is the leading authority in the international aerospace community and strives to provide a safe, efficient, and responsive aerospace system. The FAA provides services such as airport planning and programming, airport safety and standards, air traffic services, civil aviation security, and airport regulation and certification for the Leesburg Regional Airport.

2. State

The City of Leesburg coordinates with several State agencies in order to implement planning and community development, public safety, transportation systems, environmental resources, wildlife management, historical resources, and social services at a local level. The following are descriptions of State agencies with which the City of Leesburg currently cooperates.

a. Department of Economic Opportunity

The Department of Economic Opportunity (DEO) is the state's land planning and community development agency. Its role is to assist Florida's communities as they meet the needs of the population. The DEO ensures that new growth complies with the state's vital growth management laws, while also helping established communities revitalize their older or traditional neighborhoods.

b. Florida Department of Transportation

The Florida Department of Transportation (FDOT) is the primary State agency responsible for Florida's transportation system. FDOT has authority over, and is responsible for, the Florida Turnpike and U.S. 441 in the Leesburg area. The Transportation Element of the Growth Management Plan goes into detail about these State roadways.

The Department has regulatory authority over the use of land within rights-of-way and surface water discharge into highway drainage systems. As such, FDOT regulates curb cuts, traffic signalization, and drainage flow on the State's highway system. FDOT is also responsible for determining the functional classification of roads within the City of Leesburg and the surrounding area. The District Five office, located in Deland, is the office responsible for coordination with the City of Leesburg. The effectiveness of the City's Transportation Element will be affected greatly by the actions and policies of the Florida Department of Transportation.

c. Florida Department of Environmental Protection

The Florida Department of Environmental Protection (FDEP) is charged with the responsibility of preserving the quality of the State of Florida's land, water, and air

resources. This department has regulatory control of industrial waste, air pollution emission, hazardous waste, potable water usage, solid waste, sewage disposal, dredge and fill activities, and environmentally sensitive areas.

The City of Leesburg Environmental Services Department is the primary liaison office with the FDEP. The FDEP has regulatory and monitoring authority over new sewage disposal line extensions that will impact the City's sewage disposal system. FDEP also regulates potable water quality and establishes rated capacities for water treatment wells and pumping facilities; regulates and permits the construction of potable water distribution and reclaimed water transmission systems. In addition, duties of the FDEP include management of State owned lands and aquatic preserves. As such, the FDEP has regulatory authority of submerged bottomlands, including grassbeds and aquatic life, and jurisdictional wetlands. The Department reviews all dredge and fill permits to ensure that construction activity will not adversely impact the aquatic resources of the State. The Central District Office of the Florida Department of Environmental Protection serves Brevard, Indian River, Lake, a portion of Marion, Orange, Osceola, Seminole, and Volusia Counties and is located in Orlando.

d. Florida Fish and Wildlife Conservation Commission

The Florida Fish and Wildlife Conservation Commission (FFWCC) manages, conserves, and protects Florida's aquatic and animal life for the benefit of Floridians who actively pursue fishing, hunting, and other recreational activities. In addition, the FFWCC manages and protects fish and wildlife resources and their habitat through the following actions:

- Conducting surveys, monitoring, and researching various fish and wildlife species;
- Regulating the protection of threatened, endangered, and species of special concern
- Enforcing compliance with fishing and hunting regulations, as well as boating safety laws;
- Acquiring and managing public trust land for outdoor recreation;
- Maintaining and enhancing wildlife species in depleted habitats; and
- Producing and distributing selected freshwater species of fish.

The Commission's headquarters is located in Tallahassee, and Regional offices are located in Lake City, Lakeland, Panama City, West Palm Beach, and Ocala.

The FFWCC coordinates with the FDEP and St. Johns River Water Management District (SJRWMD) as well as with other regulatory agencies, to review projects that would adversely impact fish and wildlife habitats.

e. Department of State, Division of Historical Resources

The Division of Historical Resources of the Department of State provides assistance to local governments in the field of historical preservation. The City's Historic Preservation Board will continue to work closely with the Division of Historical Resources in the Board's researching, planning, acquiring, developing, and rehabilitating historical sections of the City.

In 1994, the Leesburg Partnership was established to create a "Main Street" program to help redevelop the historic downtown core. Coordination efforts between the City and the Florida Main Street program will continue to be facilitated through the Division of Historical Resources with the City Community Development Department taking on primary responsibility for coordination between the Leesburg Partnership and the State. More information on the Leesburg Partnership can be found in this Element.

The City of Leesburg obtained a grant from the State of Florida Department of State, Division of Historical Resources in 1992 to complete a historical resources survey. In 1994, the City retained a consultant to conduct a historical and architectural study for a specific area of the City. The survey was intended to catalog and document the history and architectural style, year built, and other pertinent information of an estimated 600 structures in the "core" area of the City constructed on or before 1945. From the database created in that process, Florida Master Site File forms were created for each identified structure, building, or site and a final survey report was written.

In 2005-2006, Phase II of this project was undertaken which surveyed properties within the corporate city limits, but outside the historic core area surveyed in 1994. A total of 416 resources were surveyed, and 13 resources were considered individually eligible for listing on the National Register of Historic Places. Both Historic Structure surveys are available for viewing at the City's Community Development Department.

The National Register of Historic Places is a list of districts, sites, buildings, structures, and objects significant in American history, architecture, archaeology, and culture. The National Register identifies, documents, and encourages the preservation of buildings and sites that are significant locally and on the State and national level. There are currently only two properties designated on the National Register in Leesburg: the Mote-Morris House and the Lee School. The City has additional sites that may qualify for listing in the National Register and will continue to encourage the owners to apply for designation.

f. Florida Department of Children and Families

The Department of Children and Families provides a number of services, including the licensing of group homes, child care, foster care services, as well as mental health and substance abuse counseling and services. Additional social services administered by the Department of Children and Families include the following:

- Adoption
- Adult Services
- Child Abuse
- Community-Based Care
- Developmental Disabilities
- Domestic Violence
- Economic Services
- Foster Care

The Department of Children and Families can aid in the implementation of the City's goals, objectives, and policies related to social services.

3. Regional

The City of Leesburg cooperates with Regional agencies in the areas of planning and development and water-based resources and issues. The following are descriptions of these agencies and the services they provide to the City of Leesburg.

a. East Central Florida Regional Planning Council

The East Central Florida Regional Planning Council (ECFRPC) is the regional planning agency responsible for the implementation of powers and duties pursuant to Chapter 186, F.S., for Lake County and the City of Leesburg. The ECFRPC, located in Maitland, Florida, also has regional planning jurisdiction in the counties of Volusia, Orange, Seminole, Osceola, and Brevard.

The Council is the agency responsible for the development and implementation of the Strategic Regional Policy Plan. The ECFRPC has the responsibility, pursuant to Chapter 163.3184, F.S., to review local comprehensive plans. The ECFRPC will review the plan for adverse effects on regional resources of facilities identified in the Strategic Regional Policy Plan (SRPP) as well as impacts inconsistent with the comprehensive plan. Pursuant to Chapter 380 F.S., the ECFRPC also has the authority to regulate Developments of Regional Impact (DRI). Developments of Regional Impact are developments that have a substantial effect on the health, safety, welfare, and quality of life of citizens in more than one County. The ECFRPC has the authority to ensure that these developments are consistent with accepted level of service standards and the Strategic Regional Policy Plan, and the Council's recommendations are incorporated in any development orders for the DRI.

b. St. Johns River Water Management District

In general, water management districts are responsible for flood control and water conservation, which include the following:

- Permitting of consumptive use of water,
- Environmental permitting and wetland impacts,
- Regulation of wells,
- Management and storage of surface water

The St. Johns River Water Management District (SJRWMD) has regulatory control over all water based resources within the City of Leesburg. The District office is located in Palatka. A local office located in Altamonte Springs provides service to Lake County and its municipalities.

A representative from SJRWMD reviews Developments of Regional Impact (DRIs), local government comprehensive plans, and government utility 10-Year Water Supply Facilities Work Plans for regional impact to groundwater sources, and provides technical assistance upon request regarding consumptive use issues.

All new developments and redevelopments, as well as, water and sewer treatment facilities within SJRWMD's jurisdiction may be required to obtain a permit from the SJRWMD, prior to the issuance of a development order.

A representative from SJRWMD reviews new developments within the jurisdiction of the City of Leesburg, and provides input regarding the use of water and the management of on-site surface water. A specific development may be exempt from formal drainage review and permitting if the site meets the criteria set forth in the St. Johns River Water Management District and the City's Land Development Code.

c. Lake-Sumter Metropolitan Planning Organization

The Lake-Sumter Metropolitan Planning Organization (MPO) was officially established in 2004. The regional, independent agency serves the counties of Lake and Sumter to provide local input for urban transportation planning and allocation of federal transportation funds.

4. County

The City coordinates with Lake County through many mechanisms, such as committees, interlocal agreements, and other informal coordination. The following section identifies these mechanisms and some of the County agencies that the City coordinates with directly.

a. Lake County School Board

The City of Leesburg entered into an interlocal agreement for school facilities planning and siting with Lake County School Board, Lake County and the other

municipalities in Lake County in December 2006. This agreement was amended and adopted as required by Sections 163.3177 and 163.3180(g), F.S.

The City of Leesburg maintains an interlocal agreement with the Lake County School Board to provide fire and police protection for each of the school facilities.

The City of Leesburg allocates funds and provides the following:

- Recreation and stormwater improvements on school property
- Allows the use of City property for after-school events
- Provides the schools with access to City swimming pool and tennis facilities
- Provides security at a reduced rate to the schools
- Covers the cost of the Drug Abuse and Resistance Education (DARE) program
- Funds a fire prevention program in the schools

In addition, the City of Leesburg maintains agreements with the Lake County School Board that allows City residents the use of various amenities available at certain schools.

b. Lake County Government

The City of Leesburg and Lake County have several existing interlocal mechanisms to provide for efficient delivery of services to their citizens. These mechanisms include numerous interlocal agreements and representation on the County Development Review Staff (DRS). The DRS meetings allow for City representation for projects being reviewed within the County, but within the City's Joint Planning Area (JPA).

c. Lake County Water Authority

The Lake County Water Authority (LCWA), formerly known as the Oklawaha Basin Recreation and Water Conservation and Control Authority, was created in 1953. Legislature directed that the Authority be created for the following purposes:

- Controlling and conserving the freshwater resources of Lake County
- Fostering and improving the tourist business in the County by improving the streams, lakes, and canals in the County
- Providing recreational facilities for the tourists and citizens and taxpayers of the County through a more efficient use of the streams, lakes, and canals in the County
- Preserving, protecting, and improving the fish and wildlife of the County
- Protecting the freshwater resources of Lake County through assisting local governments in treatment of stormwater runoff

5. Adjacent Jurisdictions

The City of Leesburg has utilized intergovernmental cooperation to further its coordination efforts with other local municipalities.

a. City of Tavares

An interlocal agreement exists between the City of Leesburg and the City of Tavares regarding traffic signal maintenance. The two (2) municipalities agree that Leesburg shall provide traffic signal maintenance services in accordance with the standards promulgated by the FDOT. These services may include repair and maintenance of existing signal equipment, new installation of traffic lights, caution lights, school flashers, roadway safety lighting, or any other related services requested by Tavares that Leesburg is capable of performing.

In addition, the City of Leesburg entered into an interlocal agreement with the City of Tavares whereby the City of Leesburg has extended its gas lines to service a property that was annexed into the City of Tavares, located on the westerly boundary of the Dead River and south of U.S. Hwy 441.

b. City of Fruitland Park

Leesburg and Fruitland Park share a common boundary, which is spanned by the existing Wal-Mart Store, with the existing building entirely within the municipal limits of Leesburg and a portion of the parking lot, located within Fruitland Park. The two municipalities have entered into an interlocal agreement, as requested by Wal-Mart, to define and allocate jurisdiction over issues such as zoning, planning, land use and development, building codes and inspections, and police and fire protection.

In addition, the cities of Fruitland Park and Leesburg have negotiated a franchise agreement whereby the City of Leesburg provides electrical service to the City of Fruitland Park. The two (2) cities also have entered into a voluntary cooperation agreement to receive and extend cooperation and assistance of a routine fire-fighting nature across jurisdictional lines.

6. Utilities

The City of Leesburg operates several utilities to provide services to its citizens including electric, sanitary sewer, potable water, solid waste collection, and gas service. Solid waste disposal, telephone service, and cable television are provided by other entities and are also discussed below.

a. Sanitary Sewer

The City of Leesburg currently owns, operates and maintains a central sanitary sewer system. The City's collection and treatment system provides service to both residential and non-residential users to meet the demand within the City's

boundaries, as well as within the surrounding unincorporated areas of Lake County extending to Okahumpka and the Royal Highlands.

The City of Leesburg Environmental Services Department is responsible for the operations and maintenance of the central sanitary sewer and reclaimed water systems within the City's service area. A map located in the Sanitary Sewer Element depicts the boundaries of the sanitary sewer service area.

b. Potable Water

The City of Leesburg operates its own utility for the purpose of delivering potable water to the City's residential, commercial, and industrial users. The Environmental Services Department operates and maintains the City's potable water system.

The current geographic service area of the central water system includes all property within the City limits, as well as surrounding unincorporated areas of Lake County including Bassville Park, Okahumpka, Highland Lakes, Spanish Village, Silver Lake, and Royal Highlands. The City does not have an interlocal agreement with the County for providing service. A map illustrating the limits of the City's potable water service area is included in the Potable Water Element.

c. Reclaimed Water System

The City currently maintains a reclaimed water system, which it will continue to expand in order to increase availability of reuse water and to decrease potable water demand, in support of the City's 10-year Water Supply Facilities Work Plan.

d. Telephone

The City of Leesburg maintains a joint pole use agreement with Sprint-Florida to provide a telecommunications services to the City. The City has entered this agreement to allow Sprint-Florida to attach certain communications facilities to utility poles owned by the City.

e. Cable Television

The City of Leesburg has entered into a franchise agreement with Comcast SHC Holdings, Inc. (d/b/a Lake County Cablevision) for provision of cable television service. This agreement is between Leesburg and Lake County, as well as with the cities and towns of Eustis, Fruitland Park, Mount Dora, Tavares, Umatilla, Howey-in-the-Hills, Lady Lake, and Montverde.

f. Solid Waste Collection

The City of Leesburg provides solid waste collection service to all its residents and businesses within the City limits. Processing and disposal of solid waste occurs at the Lake County Resource Recovery Facility through an interlocal agreement with Lake County. The facilities operated by Lake County, Department of Waste

Management Services are by law only allowed to accept waste materials from sources within Lake County.

The Solid Waste Management Division under the Public Works Department is responsible for coordinating the waste collection and disposal for customers within the City limits and newly annexed areas.

g. Gas Service

The City supplies residential, commercial, and industrial gas service within the corporate limits of the City of Leesburg. The City of Leesburg has entered into a general service agreement with the Florida Gas Transmission Company who sells and delivers natural gas to the City. The City of Leesburg maintains gas service agreements with several private developers for the provision of gas service to various subdivisions located within the City.

In addition, the City of Leesburg has entered into an interlocal agreement with the Municipal Gas Authority of Florida, a governmental entity that was created for the following purposes:

- To obtain an adequate, reliable, and economic supply of gas for its members,
- To manage the acquisition, transmission, and disposition of such gas supply
- To acquire and operate facilities, plants, and systems incidental and useful to obtaining and managing such gas supply, and
- To furnish operational, technical, and informational assistance to its members

7. Other Agencies

To further provide services to its citizens, the City of Leesburg coordinates with many local agencies in addition to those mentioned previously. Such agencies include the Leesburg Partnership and the Leesburg Chamber of Commerce, which are described in more detail below.

a. Leesburg Partnership

The Leesburg Partnership, originally referred to as the Leesburg Downtown Partnership, was established in 1994. It is an association of residents, government, business people and resources that are focused on the goal of aiding in the physical, economic, and social revitalization of the Leesburg Community. The first goal was to create a “Main Street” program for downtown. Part of the Main Street approach is to involve citizens in the creation of a vision for the future. After visioning sessions were held in 1993 and 1997, the Venetian Cove Marina was built. The Leesburg Partnership and the City of Leesburg maintain a list of projects to continue to rejuvenate the town, increase property values, improve business potential, and make Leesburg a better place to live.

b. The Leesburg Chamber of Commerce

The mission of the Leesburg Chamber of Commerce is to improve the quality of life in Leesburg and Lake County by taking a leadership role in promoting business and by facilitating a bridge between business and the community.

Additionally, the City of Leesburg maintains agreements with several not-for-profit agencies for grant funding. These agencies include the following:

- Boys and Girls Club of Lake and Sumter County
- Leesburg Junior Jackets
- The Community Crusaders, Inc of Leesburg

C. ANALYSIS FOR IMPROVEMENTS TO INTERGOVERNMENTAL COORDINATION

This section discusses opportunities to increase the effectiveness of existing coordination mechanisms. Also identified in this section are problems with existing coordination efforts and opportunities for coordination with other agencies.

1. Federal

Coordination with Federal agencies such as the EPA, HUD, FEMA, FCC, FAA, the Department of Labor, and the Department of Justice have been acceptable.

2. State

There are various infrastructure needs that will require continued coordination with State agencies. Of particular importance is coordination with the Florida Department of Transportation (FDOT) regarding any future improvements to the State principal arterial U.S. Hwy 441 or the Turnpike.

It is important that the City continues its involvement in formal procedures, as well as improving its informal working relationship with the FDOT. Informal coordination includes Development of Regional Impact reviews and access management coordination. A continued working relationship with the FDOT will ensure timely consideration of needed State roadway improvements and improved traffic circulation within the City.

Existing intergovernmental coordination with State agencies has been acceptable. There are currently no Areas of Critical State Concern located within the City's corporate boundaries.

3. Regional

Local coordination with the St. Johns River Water Management District continues to be adequate. The Altamonte Springs office has been helpful to City staff in the review of development projects, which require processing locally.

In order to continue to avoid future conflicts between the City's Comprehensive Plan and the ECFRPC Strategic Regional Policy Plan, the City will continue to utilize the Strategic

Regional Policy Plan in evaluating the proposed growth and development when amending the City's Plan. If a conflict arises, the City will coordinate with the ECFRPC to alleviate the conflict. In addition, the City shall continue to participate in the preparation of, and provide comments for, the evaluation report for the East Central Florida Comprehensive Strategic Regional Policy Plan required pursuant to Chapter 186.511, Florida Statutes.

In order to avoid future conflicts between the City's Comprehensive Plan and the St. Johns River Water Management District's regional water supply plans, the city will: ensure that all aspects of comprehensive plan and 10-Year Water Supply Facilities Work Plan are prepared and coordinated with the applicable St. Johns River Water Management District regional water supply plans; ensure that City's Conservation Element includes 10-year planning period projections for water supply needs and water sources and that the plan gives full consideration of established St. Johns River Water Management District regional water supply plans; and ensure that the Potable Water Element includes a Water Supply Facilities Work Plan for at least a 10-year planning period, addressing those facilities the local government is responsible for, and is prepared considering the St. Johns River Water Management District's regional water supply plan.

The city will also continue to actively participate in the "East Central Florida Water Supply Planning Initiative" meetings hosted by the St. Johns River Water Management District. Additionally, the city will ensure that water supply plans developed by the city are submitted to the St. Johns River Water Management District for their consideration for inclusion into the appropriate regional water supply plan.

4. County

Although interlocal agreements with Lake County continue to operate effectively, both the City of Leesburg and Lake County will need to commit to improving coordination on development and land use issues to ensure the effective and efficient use of land.

The City and the County discussed entering into a Joint Planning Agreement (JPA), and Interlocal Service Boundary Agreement (ISBA) but no formal document has been approved by both entities.

Existing coordination between the Lake County School Board and the City of Leesburg has been advantageous to both agencies. Increased planning coordination with the School Board needs to be in place to ensure that the necessary infrastructure (sanitary sewer, potable water, and transportation) is in place, or is planned, prior to the construction of new school facilities.

5. Other Jurisdictions

Coordination with adjacent and other jurisdictions has been acceptable. The City is participating in negotiations for a Interlocal Service Boundary Agreement (ISBA) with Lake County, the City of Groveland, the City of Mascotte and the Town of Howey-in-the-Hills, and other cities concerning an unincorporated area of real property and service delivery for that unincorporated area. The overall goal of the ISBA process is to establish agreed upon

standards for annexation and service delivery in the unincorporated area. The City has coordinated with the City of Tavares to work towards the completion of the TAV-LEE Trail. This is a bicycle and pedestrian trail that will connect Leesburg and Tavares. Additional communication with the City of Wildwood with regards to trails would be beneficial to the City.

Table XI- 1: Agencies and Authorities with Intergovernmental Coordination Efforts

Name of Agency	Address	Phone
FEDERAL		
Environmental Protection Agency	Atlanta Federal Center 61 Forsyth Street, SW Atlanta, GA 30303-3104	(404) 562-9900
U.S. Department of Housing and Urban Development (HUD)	451 7 th Street, S.W. Washington, DC 20410	(202) 708-1112
Federal Emergency Management Agency (FEMA)	3003 Chamblee-Tucker Road Atlanta, Georgia 30341	(770) 220-5200
U.S. Department of Labor, Occupational Health and Safety Administration (OSHA)	Frances Perkins Building 200 Constitution Avenue, NW Washington, DC 20210	(877)-889-5627
Federal Communications Commission	445 12 th Street, SW Washington, DC 20554	(888)-225-5322
Federal Aviation Administration	800 Independence Avenue, S.W. Washington, DC 20591 Room 810	(202)-366-4000
STATE		
Department of Economic Opportunity	107 East Madison Street Caldwell Building Tallahassee, FL 32399-4120	(850) 245-7105
Florida Department of Transportation	420 W. Land Street Orlando, FL 32824	(407) 855-1831
Florida Department of Environmental Protection	3319 Maguire Blvd., Suite 232 Orlando, FL 32803	(407) 894-7555
Florida Fish & Wildlife Conservation Commission	1239 S.W. 10 th Street Ocala, FL 34474	(352) 732-1225
Department of Children & Families	400 W. Robinson Street Orlando, FL 32801	(407) 245-0400
Florida State Division of Historical Resources	500 South Bronough Street Tallahassee, FL 32399	(850) 488-1480
Florida Public Service Commission	2540 Shumard Oak Blvd. Tallahassee, FL 32399	(800)-342-3552
Florida Department of Law Enforcement	Florida Department of Law Enforcement P.O. Box 1489 Tallahassee, FL 32302-1489	(850)-410-7000
REGIONAL		
East Central Florida Regional Planning Council	631 N. Wymore Road, Suite 100 Maitland, FL	(407) 623-1075

St. Johns River Water Management District	975 Keller Road Altamonte Springs, FL 32714	(407) 659-4800
Lake~Sumter Metropolitan Organization	1616 South 14th Street (US 27) Leesburg, FL 34748	(352) 315-0170
COUNTY		
Lake County School Board	201 West Burleigh Boulevard Tavares, FL 32778	(352) 343-3531
Lake County Board of County Commissioners	315 W. Main Street, Room 316 Tavares, FL 32778	(352) 343-9899
Lake County Water Authority	107 North Lake Avenue Tavares, FL, 32778	(352)-343-3777
ADJACENT AND OTHER JURISDICTIONS		
Town of Astatula	Post Office Box 609 Astatula, FL 34705	(352) 742-1100
City of Clermont	Post Office Box 120219 Clermont, FL 34712-0219	(352) 394-4081
City of Eustis	Post Office Drawer 68 Eustis, FL 32727-0068	(352) 483-5430
City of Fruitland Park	506 West Berckman Street Fruitland Park, FL 34731	(352) 787-6089
City of Groveland	156 South Lake Avenue Groveland, FL 34736-2597	(352) 429-2141
Town of Howey-in-the-Hills	Post Office Box 67 Howey-in-the-Hills, FL 34737	(352) 324-2290
Town of Lady lake	409 Fennell Blvd Lady Lake, FL 32159	(352) 751-1500
City of Mascotte	Post Office Box 56 Mascotte, FL 34753	(352) 429-3341
City of Minneola	Post Office Box 678 Minneola, FL 34755	(352) 394-3598
Town of Montverde	Post Office Box 560008 Montverde, FL 34756	(352) 469-2681
City of Mount Dora	Post Office Box 176 Mount Dora, FL 32757	(352) 735-7100
City of Tavares	Post Office Box 1068 Tavares, FL 32778	(352) 742-6414
City of Umatilla	Post Office Box 2286 Umatilla, FL 32784	(352) 669-3125
The Villages	1100 Main Street The Villages, FL 32159	(352) 753-2270

Sumter County Government	209 North Florida Street, Room 206 Bushnell, FL 33513	(352)-793-0200
UTILITIES		
Sprint – Florida, Inc.	425 N. 3 rd St. Leesburg, FL 34748	Res (800) 339-1811 Bus (800) 901-9675
Central Florida Gas	2669-B N. Florida Ave Hernando, FL 34442	(352) 341-0020
Florida Municipal Natural Gas Association	400 North Myrtle Ave. Clearwater, FL 33755	(727) 462-6635
Comcast Cable Company	8130 CR 44 Leg-A Leesburg, FL 34788	(352) 787-7875
Florida Municipal Power Agency	8553 Commodity Cir Orlando, FL 32819	(407) 355-7767
Time Warner Cable	331 N. Highway 27 Clermont, FL 34711	(352) 394-5541
Lake Apopka Natural Gas	676 W. Montrose Street Clermont, FL 34711	(352) 394-3480
Florida Power Corporation	PO Box 33199 St. Petersburg, FL 33733	(800) 700-8744
Florida Gas Utility	4619 NW 53 rd Ave Gainesville, FL 32606	(352) 334-0770
TECO Gas	1548 State Road 44 West Leesburg, FL 34748	(352) 787-6191
Florida Municipal Electric Association	417 E. College Tallahassee, FL 32302	(850) 224-3314
Sumter Electric Cooperative	293 S. US 301 Sumterville, FL 33585	(352) 793-3801
OTHER AGENCIES		
Leesburg Chamber of Commerce	P.O. Box 490309 Leesburg, FL 34749	(352) 787-2131
Leesburg Partnership	111 South 6 th Street Leesburg, FL 34749	(352) 365-0053

D. GOALS, OBJECTIVES, AND POLICIES

GOAL 1: Implement and promote stable working relationships with other governmental agencies to ensure efficient, effective, and thorough delivery of governmental services.

Objective 1.1: *Coordination of Plans.* The Leesburg Growth Management Plan shall strive to be consistent with the State Comprehensive Plan, East Central Florida Strategic Regional Policy Plan, Lake County Comprehensive Plan, St. Johns River Water Management District Water Supply Plan, and Comprehensive Plans of adjacent jurisdictions.

- Policy 1.1.1:** The City Clerk's office of Leesburg shall maintain a list of its interlocal agreements.
- Policy 1.1.2:** Leesburg shall coordinate with affected governmental agencies when developments, which are presumed to be Developments of Regional Impact, requiring Chapter 380, Florida Statutes, review are within the City's jurisdiction.
- Policy 1.1.3:** The City shall review the Lake County and adjacent city Comprehensive Plans to determine the impact of those adopted plans on the future growth and development of the City of Leesburg. Such review shall occur on an annual basis, and whenever major Plan changes are made by those jurisdictions.
- Policy 1.1.4:** The City shall participate in the Strategic Regional Policy Plan review and update process as mandated by State Statute.
- Policy 1.1.5:** The City of Leesburg shall become an active member in programs and committees administered through the ECFRPC, through representation by both elected officials and City staff.
- Policy 1.1.6:** The City of Leesburg shall participate in the St. Johns River Water Management District regional water supply plan update process.
- Policy 1.1.7:** The City will continue to actively participate in "East Central Florida Water Supply Planning Initiative" meetings and other water supply planning programs offered by the St. Johns River Water Management District.
- Policy 1.1.8:** The city will ensure that water supply plans developed by the city are submitted to the St. Johns River Water Management District for their

consideration for inclusion into the appropriate regional water supply plan.

Policy 1.1.9: The City shall coordinate with Lake County and adjacent cities through the sharing of relevant planning data and analysis; notification of development occurring within the City; and, review of the impacts including land use compatibility and level of service standards, of proposed development on adjacent local governments during the City's development review procedures.

Policy 1.1.10: The City shall provide to affected local governments and agencies the following information and services:

- Planning data and analysis when requested,
- Notification to affected local governments and governmental agencies of pending City actions regarding the provision of services and growth management plan amendments.

Policy 1.1.11: The City will continue to pursue an interlocal agreement with Lake County, so that the City and County may identify and establish procedures for joint action regarding future joint planning areas, future annexations and compatible County and City land uses.

Objective 1.2: *Land Use and School Siting Coordination.* The City shall coordinate with affected governmental agencies and jurisdictions, including the Lake County School Board, to aid in meeting the goals, objectives, and policies of the City's and their respective Growth Management Plan regarding land use planning and school siting issues.

Policy 1.2.1: Leesburg shall coordinate with the Lake County School Board to provide planning for adequate sites and infrastructure for future public education facilities within the City of Leesburg, through the following activities:

- On an annual basis, provide planning data and analysis, such as population and housing projections, to aid in the planning efforts of the School Board,
- Notify the School Board of any City Growth Management Plan land use amendments.

Policy 1.2.2: The City of Leesburg shall maintain the interlocal agreement with the Lake County School Board that will formalize procedures for the inclusion of the City during planning for new school facilities or

expansions of existing facilities within the city limits or the utility service area.

Policy 1.2.3: During pre-development program planning and school site selection activities, the City shall coordinate with the Lake County School Board to co-locate schools with other public facilities, such as parks, libraries, and other civic facilities, to the extent possible.

Policy 1.2.4: Notification of amendments to Comprehensive Plan and Development Activities. Lake County shall notify the City of any proposed land use amendments, changes to adopted levels of service, and all applications for development affecting land within the City's Joint Planning Area (JPA) within a reasonable time frame for the City to respond with any concerns. The City shall reciprocate such information to Lake County.

Objective 1.3: *Transportation Coordination.* The City shall coordinate with affected governmental agencies and jurisdictions to aid in meeting the goals, objectives, and policies of the City's and their respective Comprehensive Plans regarding transportation planning.

Policy 1.3.1: The City shall continue to coordinate with the Lake-Sumter Metropolitan Planning Organization (MPO) to coordinate transportation improvements.

Objective 1.4: *Infrastructure Coordination.* The City shall coordinate with affected governmental agencies and jurisdictions to aid in meeting the goals, objectives, and policies of the City's and their respective Comprehensive Plans regarding infrastructure and water supply planning.

Policy 1.4.1: The City shall continue coordination efforts with Lake County to ensure that the County is able to provide adequate solid waste facilities to meet the needs of the City of Leesburg.

Policy 1.4.2: The City shall coordinate necessary activities with the plans, programs, and administered legislative actions of the FDEP and Lake County to implement proper operation, storage, and disposal of both solid and hazardous waste.

Policy 1.4.3: The City shall coordinate its Master Drainage Program with Lake County through an interlocal agreement that resolves conflicts and ensures cooperation on the following issues:

- The determine authority and negotiating capital improvements for drainage outfalls in the County that provide conveyance for stormwater that originates within the City.

- The initiation of conflict resolution procedures to resolve inconsistencies between City desired Level of Service standards for drainage and County adopted Level of Service standards.
- Provide a method of fiscal responsibility for drainage systems that impact and serve primarily City residents, but that are under the jurisdiction of Lake County.
- Provide a method of prioritization of needed improvements on those drainage systems that impact and serve primarily City residents, but that are under the jurisdiction of Lake County or the Florida Department of Transportation.

- Policy 1.4.4:** The City shall coordinate with SJRWMD, FDEP, FEMA, DEO, and other appropriate State and Federal Agencies that have jurisdictional authority to ensure that water quality, water supply, stormwater drainage, and flood control measures are consistent with impacts of development.
- Policy 1.4.5:** The City's a 10-year Water Supply Facilities Work Plan identifies potable water supply, infrastructure and facility projects, potable water sources, and estimate project costs to serve city utility water supply needs for a 10 year planning period.
- Policy 1.4.6:** The City has prepared its 10-Year Water Supply Facilities Work Plan in accordance with the SJRWMD regional water supply plans.
- Policy 1.4.7:** The City's 10-Year Water Supply Facilities Work Plan includes a description of existing water supply facilities and the description and locations of projects.
- Policy 1.4.8:** The City's water supply projects identified in the 10-Year Water Supply Facilities Work Plan were evaluated based on: imparting a minimal impact to spring and wetland flows/levels; feasibility of cost and operability; and the availability of the water supply resource considering allocations provided to other neighboring utilities and governments.
- Policy 1.4.9:** The City will maintain interlocal or franchise agreements with any jurisdictions outside of the City limits in which Leesburg provides water service.
- Policy 1.4.10:** The City will maintain interlocal or franchise agreements with any jurisdictions outside of the City limits in which Leesburg provides sewer service.

Objective 1.5: ***Conservation Coordination.*** The City shall coordinate with affected governmental agencies and jurisdictions to aid in meeting the goals, objectives, and policies of the City's and their respective Comprehensive Plans regarding conservation issues.

Policy 1.5.1: The City shall continue coordination with Federal, State, and Regional agencies to ensure adequate technical support for all environmental issues in which the City requires technical expertise.

Policy 1.5.2: The City shall continue to participate and support programs and projects of State, Regional, and County agencies which seek to preserve environmentally sensitive lands; promote usable open space for all citizens; preserve habitats for endangered species; protect groundwater and potable water supplies; and, surface water quality.

Policy 1.5.3: Leesburg will coordinate with the ACOE regarding surface water issues

Policy 1.5.4: Leesburg will participate in and support programs such as the Surface Water Improvement and Management (SWIM) Program.

Policy 1.5.5: Leesburg will coordinate with the Lake County Water Authority regarding their respective programs for water quality and quantity.

Policy 1.5.6: Leesburg will support wellfield protection and water supply planning programs sponsored by the St. Johns River Water Management District.

Policy 1.5.7: The City shall coordinate with the FFWCC in an effort to address issues relating to fishing, hunting, and other recreational activities and the management, conservation, and protection of fish and wildlife resources and habitat.

Objective 1.6: ***Parks and Recreation Coordination.*** The City shall coordinate with affected governmental agencies and jurisdictions, including the Lake County School Board, to aid in meeting the goals, objectives, and policies of the City's and their respective Comprehensive Plans regarding parks and recreation planning.

Policy 1.6.1: Coordinate with Lake County to recommend the provision of adequate acreage on the County's Future Land Use Map for regional, community and neighborhood park lands.

Policy 1.6.2: Continue to maintain interlocal agreements with the Lake County School Board and Lake County for the provision and maintenance of shared park lands and recreational facilities within the City.

Objective 1.7: ***Housing Coordination.*** The City shall coordinate with the affected governmental agencies and jurisdictions to aid in meeting the goals, objectives, and policies of the City's and their respective Comprehensive Plans regarding affordable housing.

Policy 1.7.1: The City will continue to coordinate its affordable housing lending policies with the Lake County Community Services Department to ensure the provision of very low, low, and moderate income housing. The City will continue to support various Lake County housing programs and help market them within Leesburg.

Policy 1-7.2 The City will continue to operate a housing program that is marketed throughout the City.